

Policy and Procedures for Ex Officio Non-Voting Board Members:

This policy on Ex Officio Non-Voting Board Members applies to the following persons who are members of the Nebraska FFA Foundation Board: (1) Nebraska FFA representative, (2) Nebraska FFA Alumni representative and (3) Nebraska Agriculture Education Association Representative and their responsibilities serving as a volunteer member of the Nebraska FFA Foundation Board of Directors as described in the Foundation by laws. This policy does not apply to the Executive Director of the Nebraska FFA Foundation.

Definitions:

Board means the Nebraska FFA Foundation Board of Directors

Board Director or Member means an individual member of the Nebraska FFA Foundation Board of Directors

Foundation mean the Nebraska FFA Foundation

Constituent Organization(s) means organizations that have been "functionally integrated" as part of the non-profit status of the Foundation for the long standing history of the foundation; Nebraska FFA Association, Nebraska FFA Alumni and Nebraska Association of Agricultural Educators. They may also be defined as "affiliates" in other Nebraska FFA Foundation policy (Conflict of Interest Policy).

Foundation Partner: means members of "Team Ag Ed" and Industry Partners of the Nebraska FFA Foundation. Partners receive recognition as part of the Nebraska FFA Foundations levels of giving for cash contributions or in-kind contributions. These groups may have employees who are selected serve as "At-Large" board members who work to raise money and provide financial support to fulfill the mission of the Nebraska FFA Foundation.

Team Ag Ed: Team Ag Ed is made of of organizations that serve the greater work of agricultural education and FFA. These group includes, but is not limited to Nebraska Department of Education, Nebraska FFA Association, Nebraska FFA Foundation, Nebraska Agricultural Educators Association, Nebraska FFA Alumni, UNL - CASNR, UNL - ALEC, UNL - IANR, UNL-NCTA, Northeast Community College, Southeast Community College, Panhandle Community College, Mid-Plains Community College, Central Community College, The Leadership Center. These groups may receive direct or indirect funding from the foundation. The FFA Foundation may also serve as a fiduciary agent for special projects or programs. They may also be requested by the Nebraska FFA Foundation, to give updates and reports on their programming or organization.

1.0 Description of non-voting, ex officio designation for Constituent Organization Representatives/Members:

Purpose: To outline the operational roles and responsibilities of non-voting, ex officio members on the Nebraska FFA Foundation Board

10/31/10 

Policy and Procedure:

- A. Members have a voice in reporting, influence and discussion on the foundation board.
 - a. Members attend all Nebraska FFA Foundation Board meetings and give reports on their organization.
 - b. Members may also serve on one of the following operational committees: Individual Giving, Corporate Giving, Nominating and a Sustainable Funding Team.
 - c. Members may be invited to report to the Executive committee as requested by the board president or executive director.
 - d. Members will be asked by the board president to remove themselves for a closed session of the Board.
 - e. Member may be asked by the board president to report for a closed session of the Board.

- B. Members have responsibility to communicate their organizations need of financial support from the Nebraska FFA Foundation on an annual basis.
 - a. Members may ask the Foundation for financial support for their organization.
 - b. Members may ask the Foundation for financial support for Team Ag Ed organizations/projects.
 - c. Member may ask the Foundation for financial support for other groups that support agricultural education and FFA in Nebraska.
 - d. Requests for annual Nebraska FFA Association program funding will be done with the Nebraska FFA Association Board of Directors in June of each year. Additional request for funding for the Nebraska FFA Association may also occur throughout the year by the State FFA Advisor, Nebraska Director for Agriculture Education at NDE and the board member from the Nebraska FFA Association to the Nebraska FFA Foundation Executive Director.
 - e. Requests for funding from members organizations, Team Ag Ed Projects or other groups (see C above) (other than Nebraska FFA Association) may request funding during the time period of April-June to the Nebraska FFA Foundation Executive Director for the following fiscal year of August 1-July 31. The Nebraska FFA Foundation Executive Director will communicate if funding is committed by August 1st.
 - f. Member's requests should provide financial transparency for all requests of support with project budgets that include income and expenditures detailed.
 - g. Member's requests should provide a proposal with details of the program and how it impacts local/state secondary agricultural education programs, Nebraska FFA members, agricultural educators/FFA Advisors and/or FFA Alumni.

- C. Member's organizations, their staff, their employees and their membership group benefit from transactions with the Foundation and its partners.
 - a. Member's conflict of interest naturally occur and must be disclosed per Board conflict of interest policy.

- b. Members must remove themselves from board discussions that are considered a conflict of interest.

- D. Members do not have the responsibility to raise money to provide financial support for the mission of the Foundation.

- E. Members have the responsibility to provide opportunities for the Board and Foundation employees/volunteers to work with their membership groups, employees and staff to increase the ability of the Foundation to secure funding and long term support for their organizations.
 - a. Member will work annually with Foundation staff to identify specific opportunities to educate their organizations on the work the Foundation does and can do.
 - b. Members may be asked to speak about the impact of the Foundation support for their program to Foundation sponsors, donors and volunteers.